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December 3, 2013

Directive 2013-51

TO: PARTICIPATING LENDERS  
SUBJECT: CDA/U.S. BANK LENDER WEBINAR TRAINING

You are invited to participate in a Webinar Training on **Monday, December 16, 2013 at 2:00 p.m.** (EDT), hosted by the Maryland Community Development Administration (CDA) and US Bank.

The training is expected to last approximately two hours. It fulfills the training requirement for new lenders. If any of your staff—originators, processors, closers—have not yet taken the training, please forward this invitation to them. This can also serve as a refresher for those on your staff who have not taken the training recently—including E-DOCS training. Each person can register by emailing [SingleFamilyHousing@mdhousing.org](mailto:SingleFamilyHousing@mdhousing.org) by close of business on Thursday, December 12, 2013. In the subject line, please type "12/16 WEBINAR." If more than one person plans to participate under a single email (sharing a log-in), the list of attendees should be included in the email so that we can track participation.

On The Day of Training:

**Meeting Number: 743 261 321**  
(This meeting does not require a password.)

To start or join the online meeting  
Go to <https://usbank.webex.com/usbank/j.php?ED=228924552&UID=497813507&RT=MiMxMg%3D%3D>

Teleconference information  
**855-874-2692**

*For assistance*

1. Go to <https://usbank.webex.com/usbank/mc>
2. On the left navigation bar, click "Support".

To add this meeting to your calendar program (for example Microsoft Outlook), click this link:

<https://usbank.webex.com/usbank/j.php?ED=228924552&UID=497813507&ICS=MS&LD=1&RD=2&ST=1&SHA2=AAAor90lftRLAxOSDo0ZhsF0jVLXjStlZFQAjGfJXJJT7z>

To check whether you have the appropriate players installed for UCF (Universal Communications Format) rich media files, go to <https://usbank.webex.com/usbank/systemdiagnosis.php>.  
<http://www.webex.com>

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TTY/RELAY 711 or 1-800-735-2258  
WEB [www.mdhousing.org](http://www.mdhousing.org)



As always, we appreciate your continued participation in MMP. If you have any questions concerning this Directive or suggestions for improving our Program, please contact Donna Mitchel at 410-514-7924 or [mitchel@mdhousing.org](mailto:mitchel@mdhousing.org); Jack Rouse at 410-514-7515 or [rouse@mdhousing.org](mailto:rouse@mdhousing.org); or Bill Milko at 410-514-7563 or [milko@mdhousing.org](mailto:milko@mdhousing.org).

Sincerely,

*William J. Manahan*

William J. Manahan  
Assistant Director, Homeownership Programs  
Single Family Housing