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March 26, 2013

Directive 2013-20

TO: PARTICIPATING LENDERS
SUBJECT: CDA/U.S. BANK LENDER WEBINAR TRAINING

You are invited to participate in a Webinar Training on Thursday, April 11, 2013 at 1:00 p.m. (EDT), hosted by the Maryland Community Development Administration (CDA) and US Bank.

The training is expected to last approximately two hours. It fulfills the training requirement for new lenders. If any of your staff—originators, processors, closers—have not yet taken the training, please forward this invitation to them. This can also serve as a refresher for those on your staff who have not taken the training recently. Each person can register by emailing SingleFamilyHousing@mdhousing.org by close of business on Tuesday, April 9, 2013. In the subject line, please type "APRIL 11 WEBINAR." If more than one person plans to participate under a single email (sharing a log-in), the list of attendees should be emailed so that we can track who has received the training.

On The Day of Training:

- Meeting Number: 273 691 371

Meeting Password: (This meeting does not require a password.)

- To start or join the online meeting:
Go to: <https://usbank.webex.com/usbank/j.php?ED=25839583&UID=497813507&RT=MIMxMg%3D%3D>

Teleconference information: 855-874-2692

- For assistance:
 - Go to <https://usbank.webex.com/usbank/mc>
 - On the left navigation bar, click "Support".To add this meeting to your calendar program (for example Microsoft Outlook), click this link:
<https://usbank.webex.com/usbank/j.php?ED=25839583&UID=497813507&ICS=MS&LD=1&RD=2&ST=1&SHA2=SGuhqMGKMvCuSZz-r9FPQdUv1uXyYJBt5La3BQ/xR-k>

To check whether you have the appropriate players installed for UCF (Universal Communications Format) rich media files, go to <https://usbank.webex.com/usbank/systemdiagnosis.php>.

<http://www.webex.com>

IMPORTANT NOTICE: This WebEx service includes a feature that allows audio and any documents and other materials exchanged or viewed during the session to be recorded. You should inform all meeting attendees prior to recording if you intend to record the meeting. Please note that any such recordings may be subject to discovery in the event of litigation.

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As always, we appreciate your continued participation in MMP. If you have any questions concerning this Directive or suggestions for improving our Program, please contact me directly at (410) 514-7508 or 1-800-638-7781 or by e-mail at manahan@mdhousing.org.

Sincerely,

William J. Manahan

William J. Manahan
Assistant Director, Homeownership Programs
Single Family Housing