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November 27, 2012

Directive 2012-35

TO: PARTICIPATING LENDERS

SUBJECT: CDA/U.S. BANK LENDER WEBINAR TRAINING

The purpose of this Directive is to inform you of Webinar Training on Wednesday, December 12, 2012 at 10 a.m., Eastern Standard Time, hosted by the Maryland Community Development Administration (CDA) and US Bank.

The training is expected to be approximately two hours. Please forward this invitation, with instructions, to all of your staff - this training is not just for a single representative of your company. A list of your planned attendees is to be submitted to Barbara Schmitt at [schmitt@mdhousing.org](mailto:schmitt@mdhousing.org).

#### On The Day of Training

- Meeting Number: 747 314 704

Meeting Password: (This meeting does not require a password.)

- To start or join the online meeting:

Go to: <https://usbank.webex.com/usbank/j.php?ED=194996682&UID=497813507&RT=MIMxMg%3D%3D>

Teleconference information: 855-874-2692

- For assistance:

1. Go to <https://usbank.webex.com/usbank/mc>

2. On the left navigation bar, click "Support".

To add this meeting to your calendar program (for example Microsoft Outlook), click this link:

<https://usbank.webex.com/usbank/j.php?ED=194996682&UID=497813507&ICS=MS&LD=1&RD=2&ST=1&SHA2=QCQprk50GqSaxbBRKZN/xPmo0Qm71q2FWwPIV6V3-4k=>

To check whether you have the appropriate players installed for UCF (Universal Communications Format) rich media files, go to <https://usbank.webex.com/usbank/systemdiagnosis.php>.

<http://www.webex.com>

**IMPORTANT NOTICE:** This WebEx service includes a feature that allows audio and any documents and other materials exchanged or viewed during the session to be recorded. You should inform all meeting attendees prior to recording if you intend to record the meeting. Please note that any such recordings may be subject to discovery in the event of litigation.

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As always, we appreciate your continued participation in MMP. If you have any questions concerning this Directive or suggestions for improving our Program, please contact me directly at (410) 514-7508 or 1-800-638-7781 or by e-mail at [manahan@mdhousing.org](mailto:manahan@mdhousing.org).

Sincerely,

*William J. Manahan*

William J. Manahan  
Assistant Director, Homeownership Programs  
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